



West Palm Beach Housing Authority

3700 Georgia Avenue, West Palm Beach, FL 33405 · Phone (561) 655-8530 · Fax (561) 832-8962

Date: November 15, 2022

To: USI Professional Insulation
2211 Vista Parkway, Suite 2
West Palm Beach, FL 33411

Reference: 22-PVCH-Insulation

Subject: Recommendation of Award

Congratulations. The West Palm Beach Housing Authority (WPBHA) is recommending an Award of Subcontract to your company as the low, responsive, responsible bidder, (pending the receipt of required post-bid documentation), as it applies to your company's signed bid/quote submitted on August 2, 2022, in response to the above-referenced solicitation.

You will receive, under separate cover, a subsequent request for all documentation required, precedent to the WPBHA's countersignature on the Subcontract between the WPBHA and your company as it pertains to this project. Further, the WPBHA will be in contact regarding any pre-construction meetings, scheduling, mobilization orders and Notices To Proceed.

Regards,

Michael McManaman
Director of Contracts and
Insurance Compliance